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Spring 2001

Division of Professional Registration

MBOT NEWS

A Communication from the Missouri Board of Occupational Therapy

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Special points of interest:

- New Executive Director
- Rule Changes
- Proposed Legislation

LETTER FROM THE VICE-CHAIR

STAYING COMPETENT: WHAT'S A PRACTITIONER TO DO?



David Lackey, OTR/L, Vice-Chair

Chapter 5 of the Practice Act and Rules entitled Continuing Competency Requirements States, "This rule details the continuing competency requirements of a licensee to practice as an occupational therapist or an occupational therapy assistant." And that is not quite but almost the whole chapter. So what's up? Where's the detail?

The Board has taken a conservative approach to further development of this rule for several reasons. First of all the Division of Professional Registration has commissioned a research project regarding continuing competency issues. The study is not yet complete. Findings from the study may have impact not only for our discipline but all professions under the Division. Secondly, NBCOT and AOTA are moving ahead to design and implement continuing competency require-

ments, and guidelines. Thirdly, the Board acknowledges that some practitioners licensed in Missouri are also licensed in adjoining states and have continuing competency requirements mandated by those states. The Board has been reluctant to implement rules and requirements which may run contrary to the requirements of other entities and thereby placing an undo burden on practitioners who would have to be responsive to a variety of regulatory requirements.

What has the Board done? The board has reviewed regulations of all states to determine how other state boards are managing regulation of continuing competency issues. The Board has also reviewed current research in this area in order to determine what types of continuing competency activities are truly effective in terms of enhancing professional behaviors.

In developing the Continuing Competency Requirements the Board has several objectives:

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The Honorable Bob Holden

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Division of Professional Registration

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Karen M. Hamlet, Public Member
Cameron, Missouri

Vacant, Public Member

Office Staff

Vanessa Beauchamp, Executive Director
Sandy Stuenkel, Licensure Technician II
Elena Vega, Assistant Attorney General

3605 Missouri Boulevard, PO Box 1335
Jefferson City, Missouri 65102
(573) 751-0877
(573) 526-3489 Fax
(800) 735-2966 TDD

URL: www.ecodev.state.mo.us/pr/octherap/octherap@mail.state.mo.us



MISSOURI

DEPARTMENT OF ECONOMIC DEVELOPMENT

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LETTER FROM THE VICE-CHAIR CONTINUED

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- ❖ Create a rule that provides adequate guidance and encourages practitioners to take advantage of the types of continuing competency activities that have the potential to be most effective.
- ❖ Create a rule that allows and encourages practitioners to pursue professional growth according to each individual's self-determined needs.
- ❖ Create a rule that will work in concert with the continuing competency requirements, recommendations, and programs of other entities to which practitioners are responsible.
- ❖ Keep records of those continuing competency activities of which you take advantage. Should you ever need to respond to a Board inquiry, records regarding such activities would be supportive.
- ❖ Especially for those re-entering the profession, switching practice areas or specializing in a particular aspect of practice, take advantage of continuing competency activities (which will allow you to feel and be competent in your practice).
- ❖ Regardless of rules, regulations or requirements....remaining competent in one's area of practice is the individual responsibility of each practitioner.

"So what's a practitioner to do?"

- ❖ Fulfill the continuing competency requirements of the facility, agency or organization for which you work. Most employers require a level of continuing education.

Sincerely,

David Lackey, OTR/L,
Vice-Chairperson

WELCOME



Vanessa Beauchamp

The Missouri Board of Occupational Therapy welcomes Vanessa Beauchamp as their new Executive Director. You may contact Vanessa at 573/751-0877 or by email vbeauchamp@mail.state.mo.us

RULE CHANGES

The Board wants to ensure that their licensees are kept informed of changes to the rules and regulations that affect their profession.

The following language reflects the changes made to 4 CSR 205-3.030 Application for Limited Permit, 4 CSR 205-3.040 License Renewal, and 4 CSR 205-4.030 Supervision of Occupational Therapy Aides. The additions to the original rules are in bold print, with the exception of the section titles. The deletions are in [brackets]. Please be sure to read the new amendments as it is your responsibility as a licensee to adhere to these rules and regulations.

4 CSR 205-3.030 Application for Limited Permit.

PURPOSE: This rule amendment will allow the Board to accept written verification of a limited permit applicant from their academic institution, thereby reduc-

ing the application processing time.

- (1) Application for an occupational therapist limited permit and/or occupational therapy assistant limited permit shall be submitted on the forms provided by the board and may be obtained by contacting the Missouri Board of Occupational Therapy.
- (2) An application for an occupational therapist limited permit and/or occupational therapy assistant limited permit is not considered officially filed with the board until it has been determined by the board or division staff to be complete. Applications submitted on the forms provided by the board must be completed, signed, notarized and accompanied by the application fee.
- (3) The applicant shall request and submit [the certifying entity to send verified evidence] to the board **written verification from his/her academic institution or the certifying entity** of the applicant's completion of the requirements and eligibility to sit for the applicant's first available certification examination as determined by the certifying entity. The applicant is responsible for the payment of any fee required by the certifying entity for verification.
- (4) The applicant shall request that each state, United States territory, province, or country regulatory entity in which a license, certificate, registration or permit is held or has ever been held submit verification of licensure, certification, registration or permit directly to the board. The verification shall include the license, registration, certification or permit issued; the number; status; issue and expiration dates; information regarding any disciplinary action; method of
- licensure, registration or certification; the name and title of person verifying information; the date; and the entity's seal.
- (5) Applicants who are approved will receive one (1) limited permit. Duplicate limited permits may be provided upon payment of the appropriate fee.
- (6) Prior to sitting for an examination for certification the limited permit holder shall request that the certifying entity or its designee send the results of the limited permit holder's examination to the board.
- (7) The limited permit will be valid for eight (8) weeks from the date of the applicant's first available examination. If the limited permit holder successfully completes the examination with a passing score, the limited permit will be extended for an additional sixty (60) days during which time the limited permit holder may apply for a license.
- (8) Only those individuals who did not successfully complete their first available examination may renew their limited permit. The limited permit may be renewed only once using the form provided by the board. A renewed limited permit will be valid for eight (8) weeks from the date of the limited permit holder's second available examination. If the limited permit holder successfully completes the second available examination with a passing score,

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the limited permit will be extended for an additional sixty (60) days during which time the limited permit holder may apply for a license.

(9) Failure of the limited permit holder to pass the second available examination renders the limited permit void and the limited permit holder shall return the limited permit to the board within fourteen (14) days.

AUTHORITY: sections 324.050, 324.056, 324.065, 324.068, 324.077, 324.083 and 324.086, RSMo Supp. [1997] 1999. Original rule filed Aug. 4, 1998, effective Dec. 30, 1998.*

- **NOTE: The Board has approved a letter that may be used by the academic institutions to verify the applicant has successfully completed the required courses and fieldwork. To obtain a copy of the letter please contact the office at 573-751-0877.**



4 CSR 205-3.040 License Renewal.

PURPOSE: This rule amendment will eliminate a duplicated renewal requirement, thereby reducing the renewal processing time for these licensees.

(1) All licenses including those on inactive status shall be renewed biennially. Failure of a licensee to

renew the license shall cause the license to lapse. Failure to receive notice shall not relieve the licensee of the obligation to renew and pay the required fee prior to the expiration date. Renewals shall be postmarked no later than the expiration date of the license to avoid the late penalty fee. Deposit of the renewal fee by the division does not constitute acceptance of the renewal application.

(2) Each occupational therapist and occupational therapy assistant shall provide the board with a completed renewal form issued by the division that shall contain:

- (A) The licensee's residential address;
- (B) Details regarding being found guilty, plea of guilty, receipt of a suspended imposition of sentence or the entering of a plea of nolo contendere for any violation of any laws of a state or the United States, other than a traffic violation;
- (C) Details regarding any addiction to or repetitive abuse of any drug or chemical substance including alcohol within the past five (5) years;
- (D) Information regarding being currently treated or in the past five (5) years having been treated through a drug or alcohol rehabilitation program;
- [(E)] Details regarding being a party in a civil suit other than divorce, custody matters or bankruptcy;
- [(F)] (E) Details regarding any restriction or discipline for unethical behavior or unprofessional conduct;
- [(G)] (F) Details regarding a professional license, certification, registration, permit or an appli-

cation in any state, United States territory, province, or country being denied, reprimanded, suspended, restricted, revoked or otherwise disciplined, curtailed or voluntarily surrendered under threat of investigation or disciplinary action; and

[(H)] (G) Details regarding any pending complaints before any regulatory board or agency.

(3) Each licensee shall notify the board in writing within thirty (30) days of any change relating to the information requested on the renewal form.

(4) Applicants who are approved for renewal will receive one (1) license. Duplicate licenses may be provided upon payment of the appropriate fee.

AUTHORITY: sections 324.050, 324.056, 324.065, 324.068, 324.080, 324.083, [and] 324.086, and 620.010.14, RSMo Supp. [1997] 1999 [and 620.010.14, RSMo 1994].

** Original rule filed Aug. 4, 1998, effective Dec. 30, 1998.*

4 CSR 205-4.030 Supervision of Occupational Therapy Aides.

PURPOSE: This rule amendment will reflect the changes made by House Bill 343 of the 89th General Assembly to section 324.050.2 (7), which further defined the supervision requirements of "occupational therapy aide".

(1) An occupational therapist or occupational therapy assistant must provide direct supervision of an occupational therapy aide **at all times.**

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(2) When an occupational therapist or occupational therapy assistant delegates to an occupational therapy aide maintenance or restorative services to patients/clients, the occupational therapist or occupational therapy assistant must be in the immediate area and within audible and visual range of the patient/client and the occupational therapy aide.

[(2)] (3) An occupational therapist or occupational therapy assistant may delegate to an occupational therapy aide only specific tasks which are neither evaluative, assessive, task selective nor recommending in nature, and only after ensuring that the aide has been appropriately trained for the performance of the task.

[(3)] (4) Occupational therapists and occupational therapy assistants must exercise their professional judgement when determining the number of occupational therapy aides they can safely and effectively supervise to ensure that quality care is provided at all times.

[(4)] (5) Any duties assigned to an occupational therapy aide must be determined and appropriately supervised by an occupational therapist or occupational therapy assistant and must not exceed the level of training, knowledge, skill, and competence of the individual being supervised. The licensed occupational therapist or occupational therapy assistant is responsible for the acts or actions performed by any occupational therapy aide functioning in the occupational therapy setting.

[(5)] (6) *[Duties or functions which occupational therapy aides may perform include, but are not limited to]* An occupational therapist or occupational therapy assistant may delegate to an occupational therapy aide duties or functions other than maintenance or restorative services to patients or clients, including but not limited to subsections (6)(A) through (6)(D). When an occupational therapist or occupational therapy assistant delegates to an occupational therapy aide, duties or functions other than maintenance or restorative services to patients or clients, the occupational therapist or occupational therapy assistant must provide direct supervision, however, the occupational therapist or occupational therapy assistant is not required to remain within audible and visual range of the patient/client.

[(A)] *Routine maintenance tasks;*

[(B)] (A) Transportation of patients/clients;

[(C)] (B) Preparation or setting up of treatment equipment and work area;

[(D)] (C) Attending to patient's/client's personal needs during treatment; **and**

[(E)] (D) Clerical/secretarial or administrative duties; *and*

[(F)] *Maintenance or restorative services to patients/clients under the supervision of an occupational therapist and/or occupational therapy assistant].*

[(6)] (7) *[Duties or functions which occupational therapy aides may*

not perform include, but are not limited to] Duties or functions that an occupational therapist or occupational therapy assistant may not delegate to an occupational therapy aide include, but are not limited to:

- (A) Interpretation of referrals or prescriptions for occupational therapy services;
- (B) Evaluative procedures;
- (C) Development, planning, adjusting or modification of treatment procedures;
- (D) Acting on behalf of the occupational therapist in any matter related to direct patient care which requires judgement or decision making; and
- (E) Any act performed independently or without supervision of an occupational therapist.

[(7)] *An occupational therapy aide may assist in the delivery of occupational therapy services; however, the occupational therapy aide may not provide independent patient treatment without the supervision of an occupational therapist and/or occupational therapy assistant or use a title or description implying that the occupational therapy aide is a provider of occupational therapy services.]*

AUTHORITY: sections 324.050, 324.056, 324.065, 324.083 and 324.086, RSMo Supp. [1997] 1999. Original rule filed Aug. 4, 1998, effective Dec. 30, 1998. Amended: Filed August 31, 2000.*

PROPOSED RULE CHANGES

The following proposed rule changes will become effective September 30, 2001.

Title 4—DEPARTMENT OF ECONOMIC DEVELOPMENT Division 205—Missouri Board of Occupational Therapy Chapter 4—Supervision

PROPOSED AMENDMENT

4 CSR 205-4.010 Supervision of Occupational Therapy Assistants and Occupational Therapy Assistant Limited Permit Holders. The board is proposing to amend subsection (3)(B).

PURPOSE: This amendment requires a supervisor to be licensed by the board as an occupational therapist and does not include limited permit holders.

(1) An occupational therapy assistant and/or occupational therapy assistant limited permit holder shall assist an occupational therapist in the delivery of occupational therapy services in compliance with all state and federal statutes, regulations, and rules.

(2) The occupational therapy assistant or occupational therapy assistant limited permit holder may only perform services under the direct supervision of an occupational therapist.

(A) The manner of supervision shall depend on the treatment setting, patient/client

caseload, and the competency of the occupational therapy assistant and/or occupational therapy assistant limited permit holder as determined by the supervising occupational therapist. At a minimum, supervision shall include consultation of the occupational therapy assistant and/or occupational therapy assistant limited permit holder with the supervising occupational therapist prior to the initiation of any patient's/client's treatment plan and modification of treatment plan

(B) More frequent face-to-face supervision may be necessary as determined by the occupational therapist or occupational therapy assistant and/or occupational therapy assistant limited permit holder dependent on the level of expertise displayed by the occupational therapy assistant and/or occupational therapy assistant limited permit holder, the practice setting, and/or the complexity of the patient/client caseload.

(C) Supervision shall be an interactive process between the occupational therapist and occupational therapy assistant and/or occupational therapy assistant limited permit holder. It shall be more than peer review or co-signature. The interactive process shall include but is not limited to the patient/client assessment, reassessment, treatment

plan, intervention, discontinuation of intervention, and/or treatment plan.

(D) The supervising occupational therapist or the supervisor's designee must be available for immediate consultation with the occupational therapy assistant and/or occupational therapy assistant limited permit holder. The supervisor need not be physically present or on the premises at all times.

(3) The supervising occupational therapist has the overall responsibility for providing the necessary supervision to protect the health and welfare of the patient/client receiving treatment from an occupational therapy assistant and/or occupational therapy assistant limited permit holder. The supervising occupational therapist shall—

- (A) Be licensed by the board **as an occupational therapist, this shall not include a limited permit holder;**
- (B) Not be under restriction or discipline from any licensing board or jurisdiction;
- (C) Not have more than four (4) full-time equivalent (FTE) occupational therapy assistants under his/her supervision at one time;
- (D) Be responsible for all referrals of the patient/client;

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- (E) Be responsible for completing the patient's evaluation/ assessment. The occupational therapy assistant and/or occupational therapy assistant limited permit holder may contribute to the screening and/or evaluation process by gathering data, administering standardized tests and reporting observations. The occupational therapy assistant and/or occupational therapy assistant limited permit holder may not evaluate independently or initiate treatment before the supervising occupational therapist's evaluation/ assessment;
- (F) Be responsible for developing and modifying the patient's treatment plan. The treatment plan must include goals, interventions, frequency, and duration of treatment. The supervising occupational therapist shall be responsible for the outcome of the treatment plan and assigning of appropriate intervention plans to the occupational therapy assistant and/or occupational therapy assistant limited permit holder within the competency level of the occupational therapy assistant and/or occupational therapy assistant limited permit holder;
- (G) Be responsible for preparing, implementing and documenting the discharge plan. The occupational therapy assistant and/or occupational therapy assistant limited permit holder may contribute to the process; and
- (H) Ensure that all patient/client documentation becomes a part of the permanent record.
- (4) The supervising occupational therapist has the overall responsibility for providing the necessary supervision to protect the health and welfare of the patient/client receiving treatment from an occupational therapy assistant and/or occupational therapy assistant limited permit holder. However, this does not absolve the occupational therapy assistant and/or occupational therapy assistant limited permit holder from his/her professional responsibilities. The occupational therapy assistant and/or occupational therapy assistant limited permit holder shall exercise sound judgement and provide adequate care in the performance of duties. The occupational therapy assistant and/or occupational therapy assistant limited permit holder shall—
- (A) Not initiate any patient/client treatment program or modification of said program until the supervising occupational therapist has evaluated, established a treatment plan and consulted with the occupational therapy assistant and/or occupational therapy assistant limited permit holder;
- (B) Not perform an evaluation/assessment, but may contribute to the screening and/or evaluation process by gathering data, administering standardized tests and reporting observations;
- (C) Not analyze or interpret evaluation data;
- (D) Track the need for reassessment and report changes in status that might warrant reassessment or referral;
- (E) Immediately suspend any treatment intervention that appears harmful to the patient/client and immediately notify the supervising occupational therapist; and
- (F) Ensure that all patient/client documentation prepared by the occupational therapy assistant and/or occupational therapy assistant limited permit holder becomes a part of the permanent record.
- (5) The supervisor shall ensure that the occupational therapy assistant and/or occupational therapy assistant limited permit holder provides occupational therapy as defined in section 324.050, RSMo appropriate to and consistent with his/her education, training, and experience.

*AUTHORITY: sections 324.050, 324.056, 324.065.2, 324.083 and 324.086, RSMo [Supp. 1997] 2000. * Original rule filed Aug. 4, 1998, effective Dec. 30, 1998. *Original authority 1997.*

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**Title 4—DEPARTMENT OF
ECONOMIC DEVELOPMENT
Division 205—Missouri Board of
Occupational Therapy
Chapter 4—Supervision**

PROPOSED AMENDMENT

4 CSR 205-4.020 Supervision of Occupational Therapist Limited Permit Holders. The board is proposing new language in section (5) and renumber the remaining section accordingly.

PURPOSE: This amendment adds the statement that occupational therapy limited permit holders shall not supervise occupational therapy assistants.

- (1) Occupational therapist limited permit holders shall be allowed to perform occupational therapy services under the supervision of a person licensed by the board as an occupational therapist. The occupational therapist limited permit holder shall perform services according to the supervisor's direction, control and full professional responsibility. Supervision requires that the supervisor or the supervisor's designee must be immediately available for communication with the occupational therapist limited permit holder.
- (2) The supervisor of an occupational therapist limited permit holder shall maintain control, oversight, guidance

and full professional responsibility concerning a patient receiving occupational therapy services from a limited permit holder.

- (3) A supervisor of a limited permit holder shall
 - (A) Have a minimum of one (1) year of experience as an occupational therapist;
 - (B) Not be under restriction or discipline from any licensing board or jurisdiction at any time during the period of supervision; and
 - (C) Not be an immediate relative of the limited permit holder, such as a spouse, parent, child, or sibling.
- (4) The occupational therapist limited permit holder shall only provide occupational therapy as defined in section 324.050, RSMo appropriate to and consistent with his/her education, training, and experience.
- (5) **Occupational therapy limited permit holders shall not supervise occupational therapy assistants.**
- [(5)] (6) The supervisor shall ensure the occupational therapist limited permit holder provides occupational therapy as defined in section 324.050, RSMo appropriate to and consistent with his/her education, training, and experience.

AUTHORITY: sections 324.050, 324.056, 324.065, 324.077, 324.083 and 324.086, RSMo [Supp. 1997] 2000. Original rule filed Aug. 4, 1998, effective Dec. 30, 1998. *Original authority 1997. 324.065, 324.083 and 324.086, RSMo Supp. 1999.*

** Original rule filed Aug. 4, 1998, effective Dec. 30, 1998. Amended: Filed Aug. 31, 2000, effective Feb. 28, 2001. *Original authority: 324.050, RSMo 1997, amended 1999; 324.056, RSMo 1997, amended 1999; 324.065, RSMo 1997; 324.083, RSMo 1997; 324.086, RSMo 1997, amended 1999.*

CURRENT STATISTICS

Occupational Therapists 2222

Occupational Therapy Assistants 714

Occupational Therapy Limited Permit 43

Occupational Therapy Assistant Limited Permit 14



COMPLAINTS AND DISCIPLINARY ACTIONS

All complaints received by the Board are numbered and tracked on a complaint log. A complaint may be based upon personal knowledge or information received from other sources. The complaint must be made in writing. Verbal or telephone communications are not acceptable, but you may request a complaint form by telephone, fill it out and mail it back to the Board. In general, the complaint is considered to be a closed record and is not accessible to the public.

Any complaint that is received by the Board is acknowledged in writing. The complainant will be notified of the final outcome. Any disciplinary action taken by the Board is a matter of public record. The Board believes publication of disciplinary actions to be in the public interest and has included such in this newsletter. If you have any questions, please contact Vanessa Beauchamp, Executive Director, at our office.

Please refer to state statute sections 324.083 and 610.010.15 (6), RSMo Supp. 1997, in addition to regulation 4 CSR 205-1.040 for specific complaint handling language.

The following disciplinary actions were taken by the Board since the last newsletter and will be maintained as open records, according to the terms of the action:

Name	License #	Violation	Disciplinary Action/ Date
May 2000 to the Present			
Victoria Siering, COTA/L	2000156986	Practicing without a License	1-yr. Probation; 05-24-00;
Tanya Jobe, OTR/L	2000156984	Practicing without a License	1-yr. Probation; 05-30-00;
Jocelyn Gilbert, OTR/L	2000165682	Practicing without a License	1-yr. Probation; 09-05-00;
Kae Blecha, OTR/L	001666	Violation of, or assisting or enabling any person to violate, any provision of sections 324.050 to 324.089 or any lawful rule or regulation promulgated thereunder.	Publicly Censured.

PROPOSED LEGISLATION

House Bill 567, which contains language that will better clarify the Board's disciplinary authority has been Truly Agreed to and Finally Passed by the 91st General Assembly. Currently the bill is awaiting Governor Holden's signature. The existing section 324.086 and

324.083, RSMo will be deleted and replaced with the following:

324.086 Board powers- disciplining and sanctions-

1. The board may refuse to issue or renew any certificate of reg-

istration or authority, permit or license required pursuant to section 324.050 to 324.089 for one or any combination of causes stated in subsection 2 of this section.

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The board shall notify the applicant in writing of the reasons for the refusal and shall advise the applicant of his or her right to file a complaint with the administrative hearing commission as provided by chapter 621, RSMo.

2. The board may cause a complaint to be filed with the administrative hearing commission as provided by chapter 621, RSMo, against any holder of any certificate of registration or authority, permit or license required by sections 324.050 to 324.089 or any person who has failed to renew or has surrendered his or her certificate of registration or authority, permit or license for any one or any combination of the following causes:

- (1) Use or unlawful possession of any controlled substance, as defined in chapter 195, RSMo, or alcoholic beverage to an extent that such use impairs a person's ability to perform the work of a occupational therapist or occupational therapy assistant;
- (2) The person has been finally adjudicated and found guilty, or entered a plea of guilty or nolo contendere, in a criminal prosecution under the laws of any state or of the United States, for any offense reasonably related to the qualifications, functions or duties of any profession licensed or regulated by sections 324.050 to 324.089, for any offense an

essential element is fraud, dishonesty or an act of violence, or for any offense involving moral turpitude, whether or not sentence is imposed;

- (3) Use of fraud, deception, misrepresentation or bribery in securing any certificate of registration or authority, permit or license issued pursuant to sections 324.050 to 324.089 or in obtaining permission to take any examination given or required pursuant to sections 324.050 to 324.089;
- (4) Obtaining or attempting to obtain any fee, charge, tuition or other compensation by fraud, deception or misrepresentation;
- (5) Incompetency, misconduct, gross negligence, fraud, misrepresentation or dishonesty in the performance of the functions and duties of any profession licensed or regulated by sections 324.050 to 324.089;
- (6) Violation of, or assisting or enabling any person to violate, any provision of sections 324.050 to 324.089 or any lawful rule or regulation adopted pursuant to sections 324.050 to 324.089;
- (7) Impersonation of any person holding a certificate of registration or authority, permit or license or allowing any person to use his or her certificate of registration or authority, permit, license or diploma from any school;
- (8) Disciplinary action against the holder of a license or other right

to practice any profession regulated by sections 324.050 to 324.089 granted by another state, territory, federal agency or country upon grounds for which revocation or suspension is authorized in this state;

- (9) A person is finally adjudged insane or incompetent by a court of competent jurisdiction;
- (10) Assisting or enabling any person to practice or offer to practice any profession licensed or regulated by sections 324.050 to 324.089 who is not registered and currently eligible to practice pursuant to sections 324.050 to 324.089;
- (11) Issuance of a certificate of registration or authority, permit or license based upon a material mistake of fact;
- (12) Violation of any professional trust or confidence;
- (13) Use of any advertisement or solicitation which is false, misleading or deceptive to the general public or persons to whom the advertisement or solicitation is primarily directed;
- (14) Unethical conduct as defined in the ethical standards for occupational therapists and occupational therapy assistants adopted by the division and filed with the secretary of state;

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- (15) Violation of the drug laws or rules and regulations of this state, any other state or federal government.
3. After the filing of such complaint, the proceedings shall be conducted in accordance with the provisions of chapter 621, RSMo. Upon a finding by the administrative hearing commission that the grounds, provided in subsection 2 of this section for disciplinary action are met, the board may, singly or in combination, censure or place the person named in the complaint on probation with such terms and conditions as the board deems appropriate for a period not to exceed five years, or may suspend, for a period not to exceed three years, or may revoke the license, certificate or permit.
4. An individual whose license has been revoked shall wait at least one year from the date of revocation to apply for relicensure. Relicensure shall be at the discretion of the board after compliance with all requirements of sections 324.050 to 324.089 relative to the licensing of the applicant for the first time.



THINGS TO KNOW ABOUT YOUR BOARD...

Address Changes – All licensees are required to notify the Missouri Board of Occupational Therapy within thirty days of an address change. The notification should be submitted in writing to the Missouri Board of Occupational Therapy, P.O. Box 1335, Jefferson City, Missouri 65102., by fax at 573-526-3489 or by email at octherap@mail.state.mo.us.

Duplicate License/Limited Permit - Licensees may request a duplicate license/limited permit by contacting the Missouri Board of Occupational Therapy at P.O. Box 1335, Jefferson City, Missouri 65102, or by telephone at 573-751-0877.

Wall-Hanging Certificate – A licensee may request a duplicate wall-hanging certificate by submitting your request along with a \$15.00 fee to the Missouri Board of Occupational Therapy, P.O. Box 1335, Jefferson City, Missouri 65102.

Renewals – Renewals are mailed to every licensee. Renewals are mailed to the most current address on file with the Missouri Board of Occupational Therapy. The license is current for two (2) years.

UPCOMING MEETINGS

Board Meeting
September 13, 2001
Kansas City, Missouri

Board Meeting
November 9, 2001
Jefferson City, Missouri

NBCOT – Annual Regulatory Workshop
September 14-16, 2001
Kansas City, Missouri



Missouri Board of Occupational Therapy
PO Box 1335
Jefferson City, MO 65102
Telephone: 573/751-0877

PRSTD STD
U.S. POSTAGE
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Permit 237
Jefferson City, MO

VISIT OUR WEB PAGE

Visit the Missouri Board of Occupational Therapy web page, ecodev.state.mo.us/pr/octherap. You will find information relating to the following:

- Current Board Members
- Staff
- Statutes
- Rules and Regulations
- Address Change Form
- Newsletter
- Application
- Related Links
- Frequently Asked Questions
- Board's Mission Statement
- Statistics



I encourage you to visit our web page and view the information that is available. If there is any information that you would like to see on our web page please contact us.